

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 25th day of June 2020 in the City Managers Conference Room, Second Floor, 200 South Main Street, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Ethel Anderson	Resident Commissioner
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Jane Everett	Executive Director

CALL TO ORDER

Chairperson Troeger called the meeting to order at 4:30 p.m.

Item #1. Citizen Comments

No Citizen comments.

Item #2. Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through June 22, 2020.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects. The 2018 Capital Fund is closed. Grapevine Housing is spending funds from the 2019 and 2020 Capital Fund grants.

C. Report of Public Housing Activity and Issues

The housing office remains closed to the public. The staff works out of the office Monday – Wednesday and Friday and works from home on Thursdays.

The Executive Director gave an update on the waiting list and anticipates opening the waiting list for the efficiency unit only the end of July.

NEW BUSINESS

Item #3 - Consideration of the minutes from the May 28, 2020 meeting and take any necessary action.

The Board was provided the minutes from the May 28, 2020 meeting for approval.

Commissioner Rhodes-Cantu moved and Commissioner Anderson seconded to accept the May 28, 2020 minutes as presented.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

Item #4 – Consideration and approval of Resolution No. 20-06 to authorize the Executive Director to enter into a contract with John Blakeway, CPA.

The Board was presented with a bid for annual audit services for December 31, 2019.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to approve Resolution No. 20-06 to authorize the Executive Director to enter into a contract with John Blakeway, CPA.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

Item #5 – Consideration and approval of Resolution No. 20-07 authorizing the Executive Director to enter into a contract with Preservation Tree.

The Board was presented with bids for annual tree maintenance. Commissioner Rice suggested the Executive Director speak with the tree company regarding the emerald ash borer beetle which is threatening ash trees in Tarrant County. The housing authority may have to treat the ash trees or remove them from property.

Commissioner Rhodes-Cantu moved and Commissioner McHugh seconded to approve Resolution No. 20-07 authorizing the Executive Director to enter into a contract with Preservation Tree

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

Item #6 - Consideration and acceptance of the May 2020 monthly financial statement and take necessary action.

The Board was presented with electronic copies of the May 2020 monthly financial statement.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to accept the May 2020 monthly financial statement.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

ADJOURNMENT

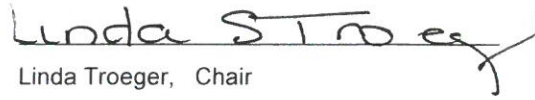
Commissioner Rice moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None


Motion passed. Meeting adjourned at 4:46 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 25TH DAY OF JUNE 2020.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett
Executive Director