

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 25th day of July 2019 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Ethel Anderson	Resident Commissioner
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director
Ann Earley	

Absent:

Linda Troeger	Chair
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CITIZENS COMMENTS

No Citizen comments.

REGULAR MEETING – CALL TO ORDER

Vice chairperson McHugh called the meeting to order at 4:30 p.m.

Item #1 Report of the Executive Director (Informational Only)

A. **Rent Delinquency and Information Sheet**

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through July 22, 2019. The Executive Director updated the Board the waiting list will be open August 22, 2109 at 9:00 am through August 24, 2019 at 6 pm.

B. **Capital Funds Report and Work in Progress**

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. **Report of Public Housing Activity and Issues**

GHA is working with Cameron Alread Architects to replace the water main on Starr Place. An ad for a request for bid was run in the July 21, 2019 Star Telegram and will run again July 28, 2019. A pre-bid meeting will be held August 8, 2019 and the sealed bids will be opened August 22, 2019.

Roofs have been replaced on all buildings on Starr Place and West Texas Street. One evening, a wire was cut in a unit on Texas St. An emergency electrician was called in to replace the cut wire; GHA was responsible for the repair which cost \$3503. The resident spent the night with her daughter.

The Executive Director has been working with HUD to clarify Grapevine Housing Authority's housing allocation. GHA was under the impression all efficiencies and one bedroom units were designated as elderly/disabled. After conversations with HUD, the designation was never renewed, so all units currently at GHA are general occupancy.

D. **Minutes from the Resident Advisory Meetings held July 19, 2019**

The meetings from the July 19, 2019 Resident Advisory Board meeting were not finalized in time for the meeting.

E. Quarterly Investment Report for 6/30/2019.

The Public Housing Coordinator presented the Quarterly Investment Report to the Board of Commissioners.

NEW BUSINESS

Item #2 – Election of officers and Ex Officio member to the Senior Citizens Advisory Board and take any necessary action.

Commissioner Rhodes-Cantu moved and Commissioner Anderson seconded to keep the slate of officers as is:

Chair	Linda Troeger
Vice Chair	Bonnie McHugh
Financial Officer	Karen Rice
Ex Officio Member of the Senior Advisory Board	Teri Rhodes-Cantu

Ayes: McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: Troeger

Motion passed.

Item #3 - Consideration of the minutes from the June 27, 2019 meeting and take any necessary action.

The Board was provided the minutes from the June 27, 2019 meeting for approval, the Executive Director requested a change to the minutes which was noted.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to accept the June 27, 2019 minutes as amended.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

Motion passed

Item #4 - Consideration and approval of Resolution No. 19-10 to approve the Executive Director to enter into a contract with Cameron Alread, Architect, Inc

The Board discussed the role of the architect for the water distribution project and the pricing structure.

Commissioner Rice moved and Commissioner Anderson seconded to adopt Resolution 19-10 to allow the Executive Director to enter into a contract with Cameron Alread, Architect, Inc.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

Motion passed

ADJOURNMENT

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

Motion passed. Meeting adjourned at 4:59 p.m.

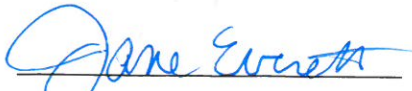
PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 22nd DAY OF AUGUST 2019.

APPROVED:



Bonnie McHugh, Vice Chair

ATTEST:



Jane Everett

Jane Everett

Executive Director