

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority held a public hearing and then met in Regular Session on this the 24th day of January 2019 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Ethel Anderson	Resident Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Jane Everett	Executive Director

CITIZENS COMMENTS

No Citizen comments.

REGULAR MEETING – CALL TO ORDER

Chairperson Troeger called the meeting to order at 4:30 p.m.

Item #1 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through January 21, 2019.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

- The Executive Director explained the federal shutdown had minimal impact to the Grapevine Housing Authority.
- Grapevine Housing Authority has experienced some roofs leaking; the Executive Director will touch base with the insurance company.

D. Quarterly Investment Report for 12/30/2018

The Executive Director presented the Quarterly Investment Report to the Board of Commissioners.

NEW BUSINESS

Item #2 - Consideration of the minutes from the December 11, 2018 meeting and take any necessary action.

The Board was provided the minutes from the December 11, 2018 meeting for approval.

Commissioner McHugh moved and Commissioner Rice seconded to accept the December 11, 2018 minutes as presented.

Ayes: Troeger, McHugh, Rice, & Anderson
Nays: None
Absent: Rhodes-Cantu

Motion passed

Item #3 - Consideration and acceptance of Resolution No. 19-01 approving the balance on the uncollectable accounts to be a Write-off to Collection Losses.

The Board was presented with the 2018 accounts receivable balance owing to be written off for fiscal year 2018. The Executive Director reviewed the spreadsheet of resident uncollectable balances.

Commissioner Rice moved and Commissioner McHugh seconded to adopt Resolution No. 19-01 approving the balance on the uncollectable accounts to be a Write-off to Collection Losses.

Ayes: Troeger, McHugh, Rice, & Anderson
Nays: None
Absent: Rhodes-Cantu

Motion passed

Item #5 - Consideration and acceptance of the November 2018 monthly financial statements and take any necessary action.

The Board was provided electronic financial statements for the month of November 2018. Commissioner Rice reviewed the financial statements and found them to be acceptable.

Commissioner Rice moved and Commissioner Anderson seconded to accept the November 2018 financial statements.

Ayes: Troeger, McHugh, Rice, & Anderson
Nays: None
Absent: Rhodes-Cantu

Motion passed

ADJOURNMENT

Commissioner Rice moved and Commissioner Anderson seconded that the meeting be adjourned.

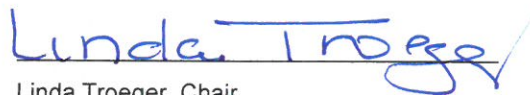
Ayes: Troeger, McHugh, Rice, & Anderson
Nays: None
Absent: Rhodes-Cantu

Motion passed

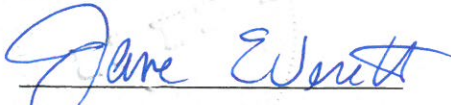
Motion passed. Meeting adjourned at 4:51 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 24th DAY OF JANUARY 2019.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett,
Executive Director